

## Provision for Technical Services Information

To:

We would advise that in order to provide the LSTA technical service, please indicate which level of service you require.

### Telephone and Nominal Email Enquires - £FOC

#### Option 1 - Administration charge £50.00 + Vat \*

- Nominal written comments to be returned by email on a description, sketch, drawing, image or photograph supplied by you, with reference to details available from the latest edition of the LSTA's Rolled Lead Sheet Manual.

#### Option 2 - Comments on photographs £250.00 + Vat \*\*

- Written comments to be returned on headed paper by email, fax or post regarding concerns over the lead work detail carried out. This will include written comments on a maximum of 5 photographs per charge and reference to details available from the latest edition of the LSTA's Rolled Lead Sheet Manual, plus up to 2 hours of telephone technical support.

#### Option 3 - Site visit with verbal comments £1100.00 + Vat \*\*

- One day visit to site/meeting where verbal advice and guidance will be given to be recorded or minuted by the client or their representative, following up with a confirmation letter. A free copy of the LSTA's Rolled Lead Sheet Manual will also be supplied.

#### Option 4 - Site visit with written report £1800.00 + Vat \*\*

- One day visit to site to include a written report, photographic evidence and references to copies of relevant sections of the latest edition of the LSTA's Rolled Lead Sheet Manual. A free copy of the LSTA's Rolled Lead Sheet Manual will also be supplied.

#### Option 5 - Consultancy site/office visits with written support £POA + Vat

- Bespoke technical support package to your consultancy requirements as required/stipulated. One free copy of the LSTA's Rolled Lead Sheet Manual will also be supplied.

**It is the client's responsibility to provide safe and adequate access to the areas to be inspected for the site visits above.**

Note – Some visits may be deemed by us to require additional support on site for health and safety or practical reasons and this will be charged at £595.00 per day or a part thereof. If required, this will be highlighted in the full quotation. All site visits are plus travel, subsistence and accommodation expenses as necessary, plus VAT, which will be agreed on in advance and will apply to Options 3-5. A day or part thereof is up to 7 hours.

If you wish to proceed, please indicate the level of service required together with the site address so we may prepare a quotation.

### Technical Service Required: Option

COMPANY:

ADDRESS:

POST CODE:

TEL NO:

YOUR ORDER NO:

EMAIL ADDRESS:

SIGNED:

NAME: (Please print)

\*Charge can be reclaimed upon submission of the proof of purchase of LSTA's Rolled Lead Sheet used to complete the works

\*\*10% of the charge can be reclaimed upon submission of proof of purchase of LSTA's Rolled Lead Sheet used to rectify or complete the works